



Cocktail Menu

Cocktails	Hosted Bar	Cash Bar
Premium Brand Cocktails		
Martinis	\$ 9.00	\$ 9.00
	\$11.00	\$11.00
Beer		
Domestic	\$6.00	\$6.00
Premium	\$7.00	\$7.00
Wine by the Glass	\$8.00	\$8.00
Non-Alcoholic		
Soda	\$4.00	\$4.00
Juice	\$4.00	\$4.00
Bottled Water	\$4.00	\$4.00
Sparkling Water	\$4.00	\$4.00

Hourly Package Services

Premium Brand, Beer, Wines, Soda and Waters

1 Hour	2 Hours	Each Additional Hour
\$22.00 per person	\$31.00 per person	\$9.00 per person

Beer, Wine and Soft Drink Package

Imported & Domestic Beer, Fine Wines, Soda

1 Hour	1 1/2 Hours	Each Additional Hour
\$21.00 per person	\$28.00 per person	\$7.00 per person

Wines:

House Wines: \$40.00 per Bottle

Premium Wines: \$50.00 per Bottle

Please speak to your Catering Sales Manager to discuss wine selection

Keg Prices	Price	Approximate Servings
Domestic	\$500.00	160 servings – 12 ounces
Premium Domestic	\$500.00	160 servings – 12 ounces
Micro Brews	\$575.00	135 servings – 12 ounces
Heineken	\$575.00	135 servings – 12 ounces

RI Convention Center Catering Managers will *determine amount of Bars per event, if client request more bars than deemed necessary there will be a \$500.00 minimum per bar over the *determined amount

All Food and Beverage charges are subject to a 22% Administrative Fee. 15% of the total amount of this Administrative Fee is distributed to the employees providing the service as a gratuity. 7% is retained to defray administrative costs, it is not intended to be a tip, gratuity or service charge and will not be distributed to employees. Unless tax exempt, there is also a 7% RI Sales Tax, and 1% Meal Tax.

General Information

The enclosed menus are guidelines designed to assist you in selecting a menu to fit your event. The Rhode Island Convention Center Catering Staff will be more than happy to design a unique menu for your events. No Food or Beverage of any kind may be brought into the center by your attendees or any supplier associated with your event.

Menu Selection

In order to assure the availability of all your chosen menu selections and to avoid additional fees we request your menu selections be submitted to your Catering Sales Manager (14) days before your event.

Guarantees/Pricing

All prices are subject to a change due to the fluctuations in the market

Guarantees are due (4) business days prior to your event by 10:00am, if no guarantee is received your estimated guarantee will become your final guarantee, not subject to reduction.

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Cancellation

Once a contract is executed it is understood that if the group should cancel, the group will be subject to a cancellation fee of up to 100% of the estimated expenses. All deposits are non-refundable.

Labor Charges

- A bartender fee of \$150.00 will be applied if bars do not exceed the \$600.00 minimum.
- Carvers and Chef Attendant fees of \$150.00 will apply to all action stations.
- A \$150.00 labor charge will be applied to any breakfast, lunch, dinner or buffet with fewer than 50 guests.

Decorations

Arrangements for floral pieces, linens and special props may be made through your Catering Sales Manager. All decorations must meet with the approval of the RI Convention Center. The center will not permit the affixing of anything to the walls or ceiling. When helium balloons are being used a balloon waiver must be signed. No open flames are allowed in the facility.

Electrical/Audio Visual

A complete line of modern Audio Visual equipment and services are available through our In-House Audio Visual Team, your Catering Sales Manager can assist you with these needs.