



**REQUEST FOR PROPOSALS
SECURITY TECHNICAL CONSULTATION SERVICE
RHODE ISLAND CONVENTION CENTER AUTHORITY
One LaSalle Square, Providence, RI 02903**



SECTION A - INTRODUCTION

The following are critical dates and times:

Respondent Notification: Invitation posting: **August 19, 2026**

Mandatory pre-proposal in person or on-line Microsoft Teams meeting: **September 9, 2026 at 1 PM**

Questions due by **September 15, 2026 at 2 PM**

Proposal Response Due: **September 24, 2026 by 2 PM**

PURPOSE OF WORK

The successful Proposer will reserve the right to enter into an agreement to supply the Rhode Island Convention Center Authority with consulting and management services related to the Security Systems at the Rhode Island Convention Center Authority (the Authority) facilities as outlined in this document.

DESCRIPTION OF FACILITY

The buildings included within this scope are: The Rhode Island Convention Center (the RICC) located on Sabin Street, Providence, RI 02903; the Amica Mutual Pavilion (the AMP) located at One LaSalle Square, Providence, RI 02903 and two parking garages adjacent to the RICC.

The responses to this RFP will be evaluated and used as the basis for supplier selections for subsequent proposal discussions and negotiations. To maximize your opportunity for success in this process, we encourage you to provide your company's most competitive proposal in its initial offer.

REQUEST FOR PROPOSAL SUBMITTAL

The Rhode Island Convention Center Authority will receive proposals for consulting services related to the Security Systems in the buildings defined above.

Proposal Documents: FIVE (5) printed copies and a copy saved on ONE (1) USB thumb drive. They must be submitted by US Mail and/or Courier and received no later than the date and time above. Proposals received after that time and date will be returned unopened. All proposals must be clearly and distinctly typed. Pricing must be submitted on the pricing sheet provided and the Proposer must sign each proposal.

Send proposals to:

Rhode Island Convention Center Authority
RE: RI Convention Center Security Consultant Services
Attention: Christine Crabtree, Purchasing Manager
One LaSalle Square
Providence, RI 02903

Pre-Proposal Meeting and Site Walkthrough

Firms submitting proposals are invited to attend the **mandatory** pre-proposal meeting on the date and time noted above. Interested firms have the option to attend the pre-proposal meeting in person or through Microsoft Teams.

Interested parties should send an email of interest or call **Christine Crabtree - Purchasing Manager** at Christine.crabtree@riccauth.com or (401) 458-6110 to express their interest and indicate how many attendees they expect to bring if attending in person.

After the **mandatory pre-proposal call**, there will be a **NON-mandatory site walkthrough** for those attending in person. If attending in person, this meeting will be held in the McCarvill Boardroom on the second floor of the Convention Center. **THIS PRE-PROPOSAL CALL / MEETING IS MANDATORY. FIRMS NOT ATTENDING WILL NOT HAVE THEIR PROPOSALS OPENED AND THEY WILL BE RETURNED.**

During this meeting, we will provide general overview of scope of work as outlined in the RFP and open the meeting for questions. After the meeting ends, there will be a tour of the facility for those attending in person.

The TEAMS meeting call link is: Join:

<https://teams.microsoft.com/meet/224874981452343?p=l2YUQmTwCCEN31BPbw>

Meeting ID: 224 874 981 452 343

Passcode: Do3GD9Dg

Questions:

All questions regarding this RFP should be sent to Christine Crabtree, Purchasing Manager at christine.crabtree@riccauth.com in the form of a Microsoft Word document no later than the date and time specified above. Answers will be issued via Addendum on the RICCA purchasing web site.

Rhode Island Convention Center Rights

The Rhode Island Convention Center Authority reserves the right to:

1. Reject any and all proposals.
2. Render a proposal unfit if the Proposer fails to follow the format of the RFP.
3. Require Proposers to submit additional appropriate information.
4. Inspect the Proposer's premises and/or other contracts they have completed.
5. Depending on the number of Proposers, choose a list of finalists to make oral presentations.
6. Negotiate with the company that is the successful Proposer.
7. Negotiate for a partial or selected list of services.
8. Negotiate with another proposer if negotiations with the first Proposer are not moving towards an acceptable agreement.

GENERAL INSTRUCTIONS

To be considered, Proposer must provide the information requested herein, in writing, within the time frame specified. The Authority will compare proposals, ask any questions to all bidders, and move forward with the vendor whom it feels is most advantageous.

Evaluation Elements

The firm selected to provide the Rhode Island Convention Center Authority with security consulting services will be evaluated using additional key evaluation elements, such as:

- The firm's capacity and qualifications and experience
- Ability to perform the Scope of Work required.
- Specific applicable experience with Convention Centers, Civic Centers, and parking garages
- Team members and subconsultants (if any)
- Financial stability of the Security Service provider.
- Review and analysis of five (5) references provided.
- Hourly rates of the proposed team
- Fee

Prohibition of Alterations

Proposals which are incomplete, or which are conditioned in any way, or which contain erasures, alterations, or are not in conformity with the law, may be rejected.

Tax and License Requirements

Proposers must follow any and all laws it is subject to in their proposal for services.

Obligation

The RFP does not obligate the Authority to contract for any services expressed or implied.

Rejection of Proposals

The Authority reserves the right to:

- Make all decisions regarding this proposal, including, without limitation, the right to decide whether a proposal does or does not substantially comply with the requirements of this RFP.
- Accept, reject, or negotiate modifications in any terms of bidder's proposal or any part thereof.
- To reject any or all proposals received.

The Authority shall not be responsible for any cost incurred by any bidder in the preparation of this proposal. It must be specifically understood that this RFP does not create any obligation on the part of the Authority to enter into any contract or undertake any financial obligation with respect to the items referred to herein. The bidder understands that, if selected, the Authority reserves the right to provide its opinion publicly and privately regarding bidder's performance, throughout the entire project.

REQUEST FOR PROPOSAL CONTENT

For consideration, the Proposer's proposal must contain the requested information. The Authority reserves the right to reject proposals that are incomplete.

Responses must address each item listed in this section. Organize the submittal in the same order as requested. Incomplete responses to any of these items or failure to submit complete submittals, as requested, may render your RFP response insufficient and may be denied further consideration. RFP responses that do not meet or exceed the requested information on each item requested will be considered incomplete.

Proposals should not exceed 30, 8.5"x11" pages in 12-point font. Single page resumes for each team member as an attachment will be allowed above the 30-page maximum.

Responses must be typed or printed. Any handwritten corrections made by submitting firms must be initialed and dated by an officer of the firm. No changes or corrections will be allowed after responses are received.

BACKGROUND

The Rhode Island Convention Center Authority (The "Authority") maintains several buildings across the City of Providence. To ensure the Authority's facilities provide a safe and secure environment, the Authority maintains and upgrades the security systems in its buildings that include access control, badging/credentialing, alarm systems, closed-circuit television, mass notifications, and the security staff to support the Authority's needs.

The Authority currently deploys a variety of different security systems and components within their facilities, and is seeking vendors to provide, on an as requested basis, system design and consultation services that supports the integration and expansion of existing security infrastructure and the evolution of security systems to allow the Authority to move toward a manageable, integrated, and modern security solution.

The Authority's goal is to modernize and upgrade its security systems across the RICCA, its two adjacent garages and the AMP. The goal of this RFP is to select a firm that can accomplish

detailed scope included here-in.

SECTION B - Project Goals, Scope of work, and Requirements

1. Project Goals

The Consultant shall:

- Provide services needed to purchase the design, fabrication, and installation of a scalable, future-ready video management and electronic access control system for both facilities and their associated parking structures.
- Provide a strategic roadmap that aligns security systems across the Authority's campus and any planned renovations.
- Assess existing command center operations and deliver a Basis of Design for a new Security Operations Center serving both facilities.
- Support the procurement and integrator selection processes.
- Act as the owner's representative during system implementation, system configuration, and commissioning.

2. Scope of Services

Phase 1 – Assessment and Design

- Conduct interviews with stakeholder groups to establish goals, priorities, and operational requirements for security systems, a new central Security Operations Center and venue operations.
- Tour and document both facilities, the Authority-operated parking structures, sidewalks, roads, and parking areas within the project boundary, to identify locations requiring cameras or electronic access control.
- Evaluate every device connected to the existing camera network to determine key areas of improvement.
- Assess the current manual (keyed) access control operation and determine which access points shall be incorporated into a new electronic access control system (EACS).
- Assess the network, server, and storage capacity required to support the proposed design.
- Evaluate current venue monitoring stations and command center operations, plans, policies, and procedures at both facilities.
- Deliver a Security Systems Plan to include:
 - Video Management System and camera design, including system features, capabilities, installation locations, and coverage maps.
 - Access control, credentialing, and intrusion detection design, including system features, capabilities, and device locations.
 - Network, server, and storage capacity requirements.
 - A phased implementation strategy with prioritization and budget-conscious upgrade pathways.
 - Budgetary and planning detail for system lifecycle management to sustain performance over the long term.
- Deliver a Basis of Design for a new centralized Security Operations Center covering functional and technical design requirements, including workstation layout, furnishing

recommendations, redundancy requirements, and environmental considerations, integrated with the video management and access control systems specified under this scope.

- Development of detailed cost estimates 50% through design and at 90% design documents as follows:
 - Two estimates for the camera system
 - Two estimates for the access control system
 - Two estimates for the control room

(For a total of 6 estimates)

- Develop, maintain and report on a Master Schedule with no less than a biweekly report on progress to the Authority.

Phase 2 – Procurement and Vendor Support

- Create technical specifications and scope of work documentation to support the Authority's solicitation for integration services.
- Coordinate with system manufacturers to confirm that specifications achieve the Authority's stated goals and conform to the approved Security Systems Plan.
- Work with the Authority's purchasing agent to ensure the resulting solicitation conforms to all applicable procurement requirements.
- The Authority shall engage a Design team to create construction documents for a new control room. Present the Basis of Design and technical and operational requirements to the Design team. Follow up at 50% and 90% design to verify that those technical and operational requirements are reflected in the construction documents created by the Authority's Design team.
- Assist in the integrator selection process by:
 - Participating in technical evaluations and finalist interviews.
 - Validating proposed solutions for compatibility and integration.
 - Confirming that bidders hold the manufacturer certifications, technical expertise, and project experience required to service facilities of this type and scale.
 - Serving as technical advisor during introductions, interviews, and clarification sessions.

Phase 3 – Implementation Oversight and Commissioning

- Serve as technical advisor to the Authority throughout installation.
- Provide QA/QC oversight during the deployment phase.
- Review and comment on submittals, shop drawings and change orders.
- Assist to identify, resolve, and correct technical problems encountered during implementation.
- Confirm that the integrator creates and delivers accurate "as-built" drawings, wiring diagrams, and network diagrams. Ensure that the integrator prepares and delivers electronic AutoCAD record drawings based on information furnished including significant changes in the work made during implementation.
- During final inspection, assisting the Authority in the development of the punch-list items to be completed.
- During Security Operations Center construction, coordinate with the general contractor and the Authority to confirm that Authority standards and design are implemented.
- Conduct a mid-installation progress review on site to evaluate the integrator's progress against schedule and specification.

- Conduct final commissioning on site to confirm that all video management, access control, and Security Operations Center requirements have been installed, programmed, integrated, and tested in accordance with the approved design, the approved Basis of Design, manufacturer recommendations, and industry-accepted practice.
- Provide a final commissioning summary identifying outstanding items for resolution by the integrator or general contractor prior to occupancy.
- Confirm the integrator has completed lifecycle management documentation, including as-built wiring records identifying the panel and input assignment for every connected device.
- Support the system handoff from integrator to Authority with complete documentation and system training.

Note: Travel, housing, meal costs and the like shall be included in the proposed costs.

SECTION C – Proposal:

MANDATORY MINIMUM REQUIREMENTS

- 1. Cover letter signed by an authorized representative of the firm.**
- 2. Company Qualifications and references:**

The Bidders shall provide verifiable documentation of the following with their bid submittal:

- Bidder currently employs key professionals with experience in the sports, convention center, and / or entertainment venue sector. These individuals shall be identified by name and role on this project.
- Bidder has served as a security design consultant on at least three (3) projects within the last three (3) years.
- Bidder has demonstrated experience developing a basis of design for, or commissioning, a security operations center or comparable command center on at least one (1) project within the last five (5) years.
- Bidder to provide at least two (2) references from similar projects completed within the last 5 years.

Proposals that do not include verifiable documentation of each item above may be deemed non-responsive.

- 3. Staff Qualifications** – Provide staff resumes/CV and describe qualifications and experience of key staff who will be involved in this project, including their experience with similar facilities in the field of security systems and infrastructure to include electronic access, video surveillance, assessing existing conditions, and the future build out or design of similar systems.
- 4. Years in Business** - Provide information that lists the consultant's years in business.
- 5. Headquarters and Facilities** - Provide the consultant's Corporate Headquarters Location and branch office locations.
- 6. Security Clearances** - List any Security Clearances the firm or the proposed Staff may hold.
- 7. Project Timeline** – Include a proposed comprehensive project timeline showing the following at a minimum:
 - Project kick-off date (assume 3 months from the submission date)

- Phase 1 assessment site visit
- Security Systems Plan delivery date
- Security Operations Center Basis of Design delivery date

8. Cost Proposal Form - See Exhibit “A”.

- 9. ISBE Proposal** - If participating in the ISB Participation Plan Bidders are required to complete, sign and submit these ISBE participation forms with their overall proposal in a sealed envelope. Please complete separate forms for each MBE, WBE and/or Disability Business Enterprise subcontractor/supplier to be utilized on the solicitation. Participation allows the awarding of additional scoring points. See Appendix “A”.

SECTION D - Insurance Requirements

The Proposers must be able to provide the following:

- Statutory Coverage Worker’s Compensation Insurance with employer liability limits of \$500,000.00 for each accident, aggregate for disease, and disease of employee; and
- Contractors or subcontractors whose total job cost is less than \$25,000: Broad Form Commercial General Liability Insurance naming the additional insureds set forth below with coverages in an amount of at least \$1,000,000 per occurrence and aggregate; or (b) Contractors or subcontractors whose total job cost is more than \$25,000: Broad Form Commercial General Liability Insurance naming the additional insureds set forth below with coverage in an amount of at least \$2,000,000 per occurrence and aggregate.
- Except as otherwise expressly approved in writing, all contractors’ policies should be broad form and should include contractual liability, personal injury protection and completed operations coverage.
- The policies should be written to be primary and non-contributory.
- Each insurer must be licensed to do business in the State of Rhode Island, with a rating by Best’s Insurance Rating Guide of at least A-X and coverage must be primary and non-contributory.
- A standard waiver of subrogation clause must be included for all policies.
- All coverage should be written so as to be primary of any applicable coverage carried by Owner and any other applicable ownership entity.
- Evidence of coverage to be provided via standard ACORD certificate of insurance form.

Additional Insureds:

Rhode Island Convention Center Authority, Oak View Group, Amica Mutual Pavilion, Rhode Island Convention Center, the State of Rhode Island’s respective Directors, Officers, Agents and Employees should be listed as additional insured on a primary and non-contributing basis. Waiver of subrogation in favor of the additional insured should apply to the policy.

Certificate Holder Section should read as follows:

Rhode Island Convention Center Authority
1 LaSalle Square
Providence, RI 02903

SECTION E - COST OF WORK

Lump sum cost:

Provide a fixed lump sum cost to provide the above services. Use the attached proposal form Exhibit "A".

Hourly Rates

Provide the rates as an attachment to the proposal using the sample below, provide a detailed list of staff that shall be assigned to the project, their resumes, and an hourly rate for use for any projects the RICCA may use to add to the scope of services. Rates shall be valid through 12-31-27.

Sample:

Name of Personnel and Role

- Martha Smith (Principal) \$ _____/hr
- John Peters (Project Manager) \$ _____/hr
- Milton Bradley (data management specialist) \$ _____/hr
- Jessica Anderson (Security Specialist) \$ _____/hr
- (Others as applies) \$ _____/hr

SECTION F: EVALUATION AND SELECTION

Proposals shall be reviewed and scored based upon the following criteria:

Criteria	Possible Points
Staff Qualifications	40
Capability, Experience, Capacity, and Qualifications of the Vendor	40
Approach/Methodology	10
Total Possible Technical Points	90
Cost proposal	10
Subtotal Possible Evaluation Points	100
ISBE Proposal Possible 6 points	6
Total Possible Evaluation Points	106

Technical proposals must receive a minimum of 60 out of a maximum of 90 points to advance to the cost evaluation phase. Technical proposals scoring less than 60 points shall not receive further

consideration.

Technical proposals scoring 60 points or higher shall have the cost proposals evaluated and assigned up to a maximum of 10 points, bringing the total potential evaluation score to 100 points.

After total possible evaluation points are determined, ISBE proposals shall be evaluated and assigned up to 6 bonus points for ISBE participation.

The Authority reserves the right to select the supplier(s) or firm(s) (“vendor”) that it deems to be most qualified to provide the goods and/or services as specified herein; and, conversely, reserves the right to cancel the solicitation in its entirety in its sole discretion.

*** Cost Proposal Evaluation:**

The vendor with the lowest cost proposal shall receive one hundred percent (100%) of the available points for cost. All other vendors shall be awarded cost points based upon the following formula:

$(\text{lowest cost proposal} / \text{vendor's cost proposal}) \times \text{available points}$

For example: If the vendor with the lowest cost proposal (Vendor A) bids \$65,000 and Vendor B bids \$100,000 for total costs and service fees and the total points available are thirty (30), Vendor B's cost points are calculated as follows:

$$\$65,000 / \$100,000 \times 30 = 19.5$$

****ISBE Participation Evaluation:**

A. Calculation of ISBE Participation Rate

1. **ISBE Participation Rate for Non-ISBE Vendors:** The ISBE participation rate for non-ISBE vendors shall be expressed as a percentage and shall be calculated by dividing the amount of non-ISBE vendor's total contract price that will be subcontracted to ISBEs by the non-ISBE vendor's total contract price. For example, if the non-ISBE's total contract price is \$100,000.00 and it subcontracts a total of \$12,000.00 to ISBEs, the non-ISBE's ISBE participation rate would be 12%.
2. **ISBE Participation Rate for ISBE Vendors.** The ISBE participation rate for ISBE vendors shall be expressed as a percentage and shall be calculated by dividing the amount of the ISBE vendor's total contract price that will be subcontracted to ISBEs and the amount that will be self-performed by the ISBE vendor by the ISBE vendor's total contract price. For example, if the ISBE vendor's total contract price is \$100,000.00 and it subcontracts a total of \$12,000.00 to ISBEs and will perform a total of \$8,000.00 of the work itself, the ISBE vendor's ISBE participation rate would be 20%.

B. Points for ISBE Participation Rate:

The vendor with the highest ISBE participation rate shall receive the maximum ISBE participation points. All other vendors shall receive ISBE participation points by applying the following formula:

$$(\text{Vendor's ISBE participation rate} \div \text{Highest ISBE participation rate} \times \text{Maximum ISBE points})$$

participation points)

For example, assuming the weight given by the RFP to ISBE participation is 6 points, if Vendor A has the highest ISBE participation rate at 20% and Vendor B's ISBE participation rate is 12%, Vendor A will receive the maximum 6 points and Vendor B will receive $(12\% \div 20\%) \times 6$ which equals 3.6 points.

EXHIBIT A - COST PROPOSAL FORM

SECURITY TECHNICAL CONSULTATION SERVICE
AT THE RHODE ISLAND CONVENTION CENTER

Provide this Exhibit "A" Cost Proposal Form in a separate envelope along with response to the RFP.

Name of Firm: _____

Date: _____

Scope Description	Fee (\$)
Phase 1 – Assessment and Design	\$
Phase 2 – Procurement and Vendor Support	\$
Phase 3 – Implementation Oversight and Commissioning	\$
Allowance for non travel Reimbursables	\$ 5,000
Total	\$
ISBE Participation total value Included in Above:	\$

Note: Travel and housing and meal costs and the like are included in the proposed costs.

Print Name: _____ Title: _____

Signature: _____ Date: _____

LABOR RATES:

As an attachment to the cost proposal, using the sample below as a template, provide a detailed list of staff that shall be assigned to the project and the hourly rate for use for any projects the Authority may choose to add to the scope of services. Rates shall be valid through 12-31-27.

Sample:

Name of Personnel and Role

- | | |
|--|-------------|
| • Martha Smith (Principal) | \$ _____/hr |
| • John Peters (Project Manager) | \$ _____/hr |
| • Milton Bradley (Interior Designer) | \$ _____/hr |
| • Jessica Anderson (Structural Engineer) | \$ _____/hr |
| • (Others as applies) | \$ _____/hr |

APPENDIX A. PROPOSER ISBE RESPONSIBILITIES AND MBE, WBE, AND/OR DISABILITY BUSINESS ENTERPRISE PARTICIPATION FORM

A. Proposer's ISBE Responsibilities (from 150-RICR-90-10-1.7.E)

1. Proposal of ISBE Participation Rate. Unless otherwise indicated in the RFP, a Proposer must submit its proposed ISBE Participation Rate in a sealed envelope or via sealed electronic submission at the time it submits its proposed total contract price. The Proposer shall be responsible for completing and submitting all standard forms adopted pursuant to 105-RICR-90-10-1.9 and submitting all substantiating documentation as reasonably requested by either the Using Agency's MBE/WBE Coordinator, Division, ODEO, or Governor's Commission on Disabilities including but not limited to the names and contact information of all proposed subcontractors and the dollar amounts that correspond with each proposed subcontract.
2. Failure to Submit ISBE Participation Rate. Any Proposer that fails to submit a proposed ISBE Participation Rate or any requested substantiating documentation in a timely manner shall receive zero (0) ISBE participation points.
3. Execution of Proposed ISBE Participation Rate. Proposers shall be evaluated and scored based on the amounts and rates submitted in their proposals. If awarded the contract, Proposers shall be required to achieve their proposed ISBE Participation Rates. During the life of the contract, the Proposer shall be responsible for submitting all substantiating documentation as reasonably requested by the Using Agency's MBE/WBE Coordinator, Division, ODEO, or Governor's Commission on Disabilities including but not limited to copies of purchase orders, subcontracts, and cancelled checks.
4. Change Orders. If during the life of the contract, a change order is issued by the Division, the Proposer shall notify the ODEO of the change as soon as reasonably possible. Proposers are required to achieve their proposed ISBE Participation Rates on any change order amounts.
5. Notice of Change to Proposed ISBE Participation Rate. If during the life of the contract, the Proposer becomes aware that it will be unable to achieve its proposed ISBE Participation Rate, it must notify the Division and ODEO as soon as reasonably possible. The Division, in consultation with ODEO and Governor's Commission on Disabilities, and the Proposer may agree to a modified ISBE Participation Rate provided that the change in circumstances was beyond the control of the Proposer or the direct result of an unanticipated reduction in the overall total project cost.

B. MBE, WBE, AND/OR Disability Business Enterprise Participation Plan Form:

Attached is the MBE, WBE, and/or Disability Business Enterprise Participation Plan form. Vendors are required to complete, sign and submit with their overall proposal in a sealed envelope. Please complete separate forms for each MBE, WBE and/or Disability Business Enterprise subcontractor/supplier to be utilized on the solicitation.



**STATE OF RHODE ISLAND
DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE, RHODE ISLAND 02908**

MBE, WBE, and/or DISABILITY BUSINESS ENTERPRISE PARTICIPATION PLAN					
Vendor's Name:					
Vendor's Address:					
Point of Contact:					
Telephone:					
Email:					
Solicitation No.:					
Project Name:					
This form is intended to capture commitments between the prime contractor/vendor and MBE/WBE and/or Disability Business Enterprise subcontractors and suppliers, including a description of the work to be performed and the percentage of the work as submitted to the prime contractor/vendor. Please note that all MBE/WBE subcontractors/suppliers must be certified by the Office of Diversity, Equity and Opportunity MBE Compliance Office and all Disability Business Enterprises must be certified by the Governor's Commission on Disabilities at time of bid, and that MBE/WBE and Disability Business Enterprise subcontractors must self-perform 100% of the work or subcontract to another RI certified MBE in order to receive participation credit. Vendors may count 60% of expenditures for materials and supplies obtained from an MBE certified as a regular dealer/supplier, and 100% of such expenditures obtained from an MBE certified as a manufacturer. This form must be completed in its entirety and submitted at time of bid. Please complete <u>separate forms</u> for each MBE/WBE or Disability Business Enterprise subcontractor/supplier to be utilized on the solicitation.					
Name of Subcontractor/Supplier:					
Type of RI Certification: ☐ MBE ☐ WBE ☐ Disability Business Enterprise					
Address:					
Point of Contact:					
Telephone:					
Email:					
Detailed Description of Work To Be Performed by Subcontractor or Materials to be Supplied by Supplier:					
Total Contract Value (\$):		Subcontract Value (\$):		ISBE Participation Rate (%):	
Anticipated Date of Performance:					
I certify under penalty of perjury that the forgoing statements are true and correct.					
Prime Contractor/Vendor Signature				Title	
				Date	
Subcontractor/Supplier Signature				Title	
				Date	

M/W/Disability Business Enterprise Utilization Plan - RFPs - Rev. 5/24/2017